



## Careers Programme Information

<b>Career Lead</b>	Trish Thompson
<b>Address</b>	High Tunstall College of Science West Park Elwick Road Hartlepool TS26 0LQ
<b>Email</b>	<a href="mailto:tthompson@hightunstall.hartlepool.sch.uk">tthompson@hightunstall.hartlepool.sch.uk</a>
<b>Telephone</b>	01429 261446

## Careers Programme Summary

At High Tunstall College of Science our Careers Programme is delivered through PSHCE lessons and assemblies. Students are encouraged to have high aspirations by exploring future pathways and developing the skills needed to be successful in the workplace. We encourage all students to use the U-Explore Start website to explore different careers and to track any actions they need to take to help them to pursue careers they are interested in. For those students who struggle to identify a career pathway we have an on site independent Careers Lead, fully trained to Level 6 in careers guidance. The Careers Lead works independently to identify students' skills and interests.

High Tunstall's Careers Programme is designed to support students with the key decisions they need to make at each stage of their college journey to ensure they are developing the skills and attributes needed to be successful employees in the future.

### Year 7 Main Focus

Students should:

- Be able to question themselves and others about the career paths available to them and the influences behind their aspirations.
- Be able to explore, using a number of resources, areas of potential interest in terms of career pathways (via class discussions and research).
- Be able to identify which skills and qualifications are required for certain career pathways as outlined in the Tees Valley Careers framework.
- Become aware of the skills unique to them and their own personal strengths, interests and influences.
- Become aware of the connections between their individual capabilities and interests and their aspirations.
- Recognise that the skills they require can be developed over time through training, education and life experience. These skills are:
  - Problem solving skills
  - Communication skills
  - Leadership skills
  - Presentation skills
  - Organisational skills
  - Decision making skills
  - Time management
  - A positive attitude

## Year 8 Main Focus

Students should:

- Be able to identify the skills and qualifications they need to pursue their interests.
- Consider how they are preparing themselves for future employment and the importance of developing a range of skills.
- Become aware of the connections between their individual capabilities and interests and their aspirations.
- Recognise that the skills they require can be developed over time through training, education and life experience.
- Understand about Labour Market Information and how work is changing.
- Understand about what work life is like and what it takes to be successful in the workplace.

## Year 9 Main Focus

Students should:

- Understand Labour Market Information and how it affects the world of work.
- Be able to confidently explain different career paths and the different skills and qualifications they need to pursue different areas.
- Be able to make options choices based on future career aspirations. Be able to explain how they are preparing themselves for future employment.
- Be able to identify where the gaps are between their individual capabilities and interests and their aspiration careers and suggest ways to close these gaps.

## Year 10 Main Focus

Students should:

- Be aware of the different pathways available to them at post-16 and how these relate to different careers paths.
- Be able to explain the major employment sectors in the UK and the local area and how different industries include multiple career pathways.
- Be able to identify where they meet employability skills and qualifications to use in applications.
- Be able to identify where the gaps are between their individual capabilities and interests and their aspiration careers and suggest ways to close these gaps.
- Be able to construct a CV and talk about it confidently.
- Be aware of what makes a good and bad interview.
- Be able to explain what they need to do to prepare for an interview.
- Engage in the ESH Building my Skills Programme.
- Engage with Global Bridge online CV platform.

## Year 11 Main Focus

Students should:

- Be aware of the different pathways available to them at post-16 and how these relate to different careers paths.
- Be confident in choosing appropriate pathways at post-16 to enable them to pursue their aspirations and realistic careers.
- Be able to identify where they meet employability skills and qualifications to use in applications.
- Be able to complete an application form and construct a CV that is fit for purpose.
- Develop interview skills.
- Engage with Global Bridge online CV platform.

We also offer a wide range of opportunities for students to interact with employees from a range of companies and encourage guest speakers to come and tell our students about their chosen careers. We are fortunate to be sponsored this year through the Tees Valley Combined Authority by Atkins Global and James Robson MBE working together to make the most of their employment expertise. We have strong links with the University of Teesside and North Tees Hospital and regularly run visits to these workplaces for our students.

**Enrichment:** All students, from Year 7 to Year 11, will have the opportunity to attend talks and presentations by speaker's representing a wide range of professions and sectors throughout the school year. These are given by representatives from companies and aim to inform on the work, opportunities, training and routes in to a variety of careers.

**External visits:** All students in Year 10 will have the opportunity to visit several colleges and sixth forms to experience different routes into further education leading ultimately into the world of work. Students in Year 11 are encouraged and supported to register for the NCS summers school, this experience includes 4 days away from home, 3 days learning skills for their future and 30 hours of social action on an issue the students feel passionate about. Students experience exhilarating outdoor activities, and develop the skills they need for their future and meet amazing new people at the same time. Students will also partake in 'mock interviews' with external agencies and companies to help prepare them for the future.

Measure and Monitoring the development of CEG across the college is the responsibility of the Leadership Team and will be co-ordinated by the Careers Lead, Mrs Thompsen. The assessment of Careers Education and Guidance Improvement Plan will be developed and updated on an impact on annual basis and will drive the work of CEG in any one particular year. Feedback on the student's quality of CEG provision will be gathered from a variety of stakeholders including: students, Employers and PSHE tutors.