

# High Tunstall College of Science



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## Equality Information and Objectives Policy

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Stakeholder Consulted	- Staffing, Staff Welfare and Finance Committee
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Responsibility for Review	- Assistant Headteacher - Curriculum

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## **Statement of intent**

High Tunstall College of Science recognises that certain groups in society have historically been disadvantaged because of unlawful discrimination they have faced due to their race, sex, disability, gender reassignment, marriage/civil partnership, religion/belief, sexual orientation or age.

This policy will put in place a range of actions to eliminate prejudice, unlawful discrimination and victimisation within the college community and workforce.

## **1. Legal framework**

- 1.1. This policy has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:
  - Human Rights Act 1998
  - Special Educational Needs and Disability Regulations 2014
  - Education and Inspections Act 2006
  - Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017
  - Public Sector Equality Duty (PSED)
  - Data Protection Act 2018
  - The UK General Data Protection Regulations (GDPR)
- 1.2. This policy also has due regard for non-statutory guidance, including the following:
  - DfE (2014) 'The Equality Act 2010 and schools'
- 1.3. This policy operates in conjunction with the following school policies:
  - Admissions Policy
  - Complaints Procedures Policy
  - Equal Opportunities Policy
- 1.4. The Equality Act 2010 provides a modern, single legal framework with three broad duties:
  - Eliminate discrimination harassment and victimisation
  - Advance equality of opportunity
  - Foster good relations
- 1.5. For the purpose of this policy, the Equality Act 2010 will be referred to as 'the Act'.
- 1.6. The college fully understands the principles of the Act and the work needed to ensure that those with protected characteristics are not discriminated against and are given equal opportunities.
- 1.7. Protected characteristics, under the Act, are as follows:
  - Age
  - Disability
  - Race, colour, nationality or ethnicity
  - Sex

- Gender reassignment
  - Maternity and pregnancy
  - Religion and belief
  - Sexual orientation
  - Marriage and civil partnership
- 1.8. The Act makes it unlawful for the responsible body of a college to discriminate against, harass or victimise a student or potential student:
- In relation to admissions.
  - In the way it provides education for students.
  - In the way it provides students access to any benefit, facility or service.
  - By excluding a student or subjecting them to any other detriment.
- 1.9. The responsible body for the college is the governing body or the LA.
- 1.10. The college's liability not to discriminate, harass or victimise does not end when a student has left the college, but will apply to subsequent actions connected to the previous relationship between college and student, such as the provision of references on former students or access to "old students" communications and activities
- 1.11. The college will promote equality of opportunity for all staff and job applicants and will work in line with the Equal Opportunities and Dignity at Work Policy.

## **2. Principles and aims**

- 2.1. We see all learners and potential learners, and their parents, as of equal value, regardless of any protected characteristic.
- 2.2. Our policies, procedures and activities will not discriminate but must nevertheless take account of differences in life-experience, outlook and background, and in the kinds of barriers and disadvantages which people may face in relation to any protected characteristic.
- 2.3. The college will promote race equality and have due regard to eliminating unlawful racial discrimination, promoting equality of opportunity and good relations between people of different racial groups.
- 2.4. The college will promote disability equality, ensuring equality of opportunity, eliminating unlawful discrimination and disability-related

harassment and encouraging participation by disabled people in public life.

- 2.5. The college will promote gender equality by eliminating unlawful discrimination and harassment, and promote the equality of opportunity between men and women, girls and boys.
- 2.6. Transgender people are explicitly covered by the PSED. For the purposes of this policy, the term 'transgender' refers to an individual whose gender expression or identity is different from that traditionally associated with the sex they were assigned at birth.
- 2.7. The college will respect the confidentiality of those seeking gender reassignment and will provide a supportive environment within the community.
- 2.8. The college is opposed to all forms of prejudice and recognises that children and young people who experience any form of prejudice-related discrimination may fare less well in the education system.
- 2.9. The college will ensure that all staff comply with the appropriate equality legislation and regulations.
- 2.10. The college's Admissions Policy will not discriminate against any protected characteristic in any way.
- 2.11. The college will:
  - Ensure staff are aware of their responsibilities, given necessary training and support, and report progress to the governing body.
  - Ensure that the recording and reporting of equality and diversity is sufficiently scrutinised.
  - Foster positive attitudes and relationships, a shared sense of cohesion and belonging, and ensure this is promoted in our policies, procedures and activities.
  - Observe good equalities practice in staff recruitment, retention and development, and ensure that all policies and procedures benefit all employees and potential employees regardless of any protected characteristic, and with full respect for legal rights relating to pregnancy and maternity.
  - Reduce and remove inequalities and barriers that already exist.
  - Engage with a range of groups and individuals to ensure that those who are affected by a policy, procedure or

activity are consulted and involved in the design of new policies, and in the review of existing ones.

- Ensure that policies, procedures and activities benefit society as a whole, both locally and nationally, by fostering greater social cohesion, and greater participation in the public life of everyone, regardless of any protected characteristic.
- Ensure staff promote an inclusive and collaborative ethos in the college, challenging inappropriate language and behaviour, responding appropriately to incidents of discrimination and harassment, and showing appropriate support for students with additional needs, maintaining a good level of awareness of issues surrounding equality.

### **3. Roles and responsibilities**

#### 3.1. The governing body will:

- Ensure that the college complies with the appropriate equality legislation and regulations.
- Meet its obligations under the PSED to:
  - publish equality objectives at least every four years commencing on the date of the last publication.
  - Update and publish information every year to demonstrate school compliance with the PSED
- Ensure that the college's policies and procedures are developed and implemented with appropriate equality impact assessments informing future plans.
- Ensure that the college's Admissions Policy does not discriminate in any way.
- Ensure equal opportunities in its staff recruitment and promotion practices, professional development programmes and in membership of the governing body.
- Proactively recruit high-quality applicants from under-represented groups.
- Provide information in appropriate and accessible formats.
- Ensure that the necessary disciplinary measures are in place to enforce this policy.

#### 3.2. The Headteacher will:

- Implement this policy and its procedures.
- Ensure that all staff members receive the appropriate equality and diversity training as part of their induction and CPD.
- Ensure that all parents, visitors and contractors are aware of, and comply with, the provisions of this policy.
- Actively challenge and take appropriate action in any case of discriminatory practice.
- Address any reported incidents of harassment or bullying in line with DfE guidance.
- Produce an annual report on the progress of implementing the provisions of this policy and report it to the governing body.

3.3. Employees will:

- Be mindful of any incidents of harassment or bullying in the college.
- Address any minor issues of harassment or bullying and report any major breaches of the policy to the Headteacher.
- Identify and challenge bias and stereotyping within the curriculum and the college's culture.
- Promote equality and good relations, and not harass or discriminate in any way.
- Monitor students' progress and academic needs to ensure the appropriate support is in place.
- Keep up-to-date with equality legislation and its application by attending the appropriate training.

3.4. Students will:

- Not discriminate or harass any other student or staff member.
- Actively encourage equality and diversity in the college by contributing their cultural experiences and values.
- Report any incidences of bullying or harassment, whether to themselves or to others, to the Head of Year/Student Support Officer or to another member of staff.
- Abide by all the college's equality and diversity policies, procedures and codes.

- 3.5. The college will have an equality page on its website, in order to demonstrate how it is complying with the PSED in the Equality Act 2010, and advancing equality of opportunity.

## **4. Equality objectives**

- 4.1. The college is committed to promoting the welfare and equality of all its staff, students and other members of the college community. To achieve this, the college has established the following objectives:
  - Monitor changes to the curriculum to ensure they result in good outcomes for students in all vulnerable groups, and to review the curriculum considering new performance measures
  - Offer appropriate qualifications in English, Mathematics and Science for students in all vulnerable groups
  - Implement effective strategies to support students in all vulnerable groups following linear exam courses
  - Improve the quality of support for students in all vulnerable groups in the classroom and as part of their remote learning provision
  - Continue to explore the use of new technologies to support students in all vulnerable groups in accessing their learning, this includes their remote learning. With special investigation taking place regarding the use of technology in modern foreign languages, internal exams and group work
- 4.2. The college will regularly review the steps being taken and the progress made towards the achievement of these objectives and, in line with the specific duties of the PSED, publish this information on the school website every year.
- 4.3. The college will update and publish its equality objectives at least every four years.

## **5. Collecting and using information**

- 5.1. In accordance with the requirements outlined in the Data Protection Act 2018, personal data will be lawfully collected and processed in line with the principles and practices outlined in the Data Protection Policy and only for specified, explicit and legitimate purposes, e.g. to comply with the college's legal obligations.
- 5.2. The college will collect equality information for the purpose of:

- Identifying key issues, e.g. unlawful discrimination in teaching methods.
  - Assessing performance, e.g. benchmarking against similar organisations locally or nationally.
  - Taking action, e.g. adapting working practice to accommodate the needs of staff who share protected characteristics.
- 5.3. The college will build an equality profile for staff to assist with identifying any issues within their recruitment regime. The college will obtain the following information from their staff:
- Recruitment and promotion
  - Numbers of part-time and full-time staff
  - Pay and remuneration
  - Training
  - Return to work of women on maternity leave
  - Return to work of disabled employees following sick leave relating to their disabilities
  - Appraisals
  - Grievances (including about harassment)
  - Disciplinary action (including for harassment)
  - Dismissals and other reasons for leaving
- 5.4. The college will use the information they obtain to analyse any gaps present in their equality documentary, including the Equal Opportunities Policy: Students.

## **6. Publishing information**

- 6.1. The college will publish information to demonstrate its compliance with the Act.
- 6.2. The college will publish information relating to persons within the college community who share relevant protected characteristics, these will include:
  - The college's employees
  - Other persons affected by the college's policies and procedures
- 6.3. The college will not provide this information if:

- The employee is employed under contract personally to do work.
  - The employer does not have, and it is not reasonably practicable for the employer to obtain the data.
- 6.4. The college will publish findings in their annual report.
- 6.5. The college will update its equality objectives at least every four years and publish on the college website.
- 6.6. The college will publish information on the college website every year which will show the progress made towards the achievement of the equality objectives.

## **7. Promoting equality**

- 7.1. In order to meet our objectives, the college has identified the following priorities:
- The college will provide auxiliary aids that are directly related to disabled student's educational needs as a reasonable adjustment, so they can integrate wholly in all parts of college life.
  - Staff will ensure that all students are able to take part in extra-curricular activities and residential visits, and the college will monitor uptake of these visits to ensure no one is disadvantaged on the grounds of a protected characteristic.
  - The college will ensure that all forms of prejudice-motivated bullying is taken seriously and dealt with equally and firmly.
  - There will be differential schemes of work designed to meet the abilities and learning styles of all students.
  - There will be a clearly defined disciplinary system stipulated in the Behavioural Policy, which will be consistently enforced.
  - The college will increase access for disabled children and young people to the college curriculum and will take necessary steps to meet students' needs by using a variety of approaches and planning reasonable adjustments for disabled students, enabling them to take as full a part as possible in the activities of the college.

- The college will ensure there is adequate access to the physical environment of the college.
  - The college will improve the delivery of written information to disabled children and young people.
  - The college will seek the views of advisory staff, outside agencies and local colleges.
  - Throughout the year, the college will plan ongoing events to raise awareness of equality and diversity.
- 7.2. The college will consult with stakeholders to establish equality objectives and draw up a plan based on information collected on protected groups and accessibility planning.
- 7.3. Any reports of bullying and prejudice will be carefully monitored and dealt with accordingly.
- 7.4. Annual training will be given to all staff to ensure that they are aware of the process for reporting and following up incidents of prejudice-related bullying.

## **8. Addressing prejudice-related incidents**

- 8.1. The college is opposed to all forms of prejudice.
- 8.2. The college will ensure that students and staff are aware of the impact of prejudice.
- 8.3. The college will address any incidents immediately and, where appropriate report them to the LA.

## **9. Complaints procedures**

- 9.1. The college aims to resolve all complaints at the earliest possible stage and is dedicated to continuing to provide the highest quality of education possible throughout the procedure.
- 9.2. Any person, including a member of the public, is able to make a complaint about the provision of facilities or services that the college provides.
- 9.3. The college will adhere to the Complaints Procedures Policy to ensure a straightforward, impartial, non-adversarial process, that allows a full and fair investigation, respects confidentiality and delivers an effective response and, appropriate redress.

- 9.4. If a complaint has completed the college's process and the complainant remains dissatisfied, they have the right to appeal, as outlined in the Complaints Procedures Policy.
- 9.5. The college works to develop good professional relationships between colleagues; however, we understand that sometimes conflicts may arise. Through maintaining open communication, we want our employees to feel able to raise any grievances so that appropriate and effective solutions can be put in place. Grievances raised by staff members will be processed in accordance with the college's Grievance Policy.

## **10. Curriculum**

- 10.1. All students will be entitled to access a broad and balanced curriculum and to teaching and learning opportunities which meet their needs, including extra support where this has been identified as a statutory need.
- 10.2. When planning the curriculum, the college will take every opportunity to promote and advance equality.
- 10.3. When teaching the curriculum, the college will promote equality and will not subject individuals to discrimination.
- 10.4. The college will develop an appropriate curriculum for all students in all vulnerable groups.
- 10.5. The college will ensure PSHE lessons are designed for students to develop their knowledge of the world and the importance of equality.

## **11. Monitoring and review**

- 11.1. The Assistant Headteacher - Curriculum will review this policy biennial, to ensure that all procedures are up-to-date.
- 11.2. The policy will be monitored and evaluated by the Headteacher, Assistant Headteacher (Curriculum) and Governing Body in the following ways:
  - o Individual attainment data
  - o Equal opportunities recruitment data
  - o Equality impact assessments
  - o Ofsted inspection judgements on equality and diversity
  - o Incident records related to harassment and bullying

11.3. Any changes made to this policy will be communicated to all members of staff.