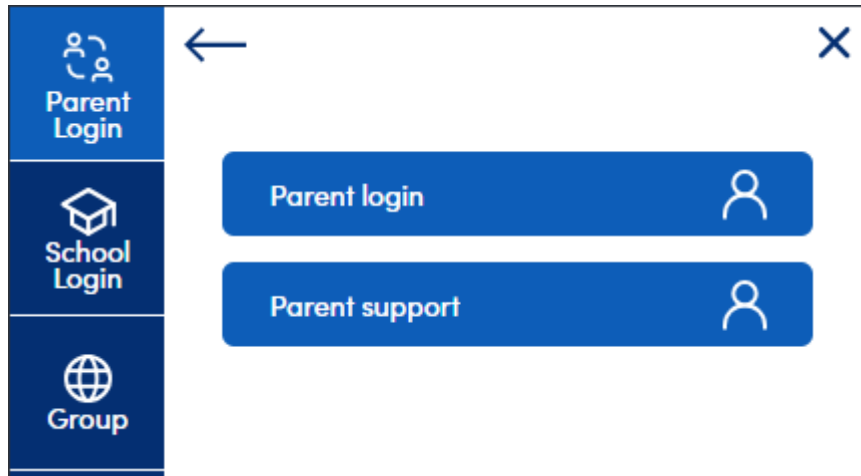


How do I Activate My ParentPay Account?

If you are new to ParentPay, you need to activate your account. This account then becomes yours and stays with you for as long as needed. You can add children from any school.

Guidance

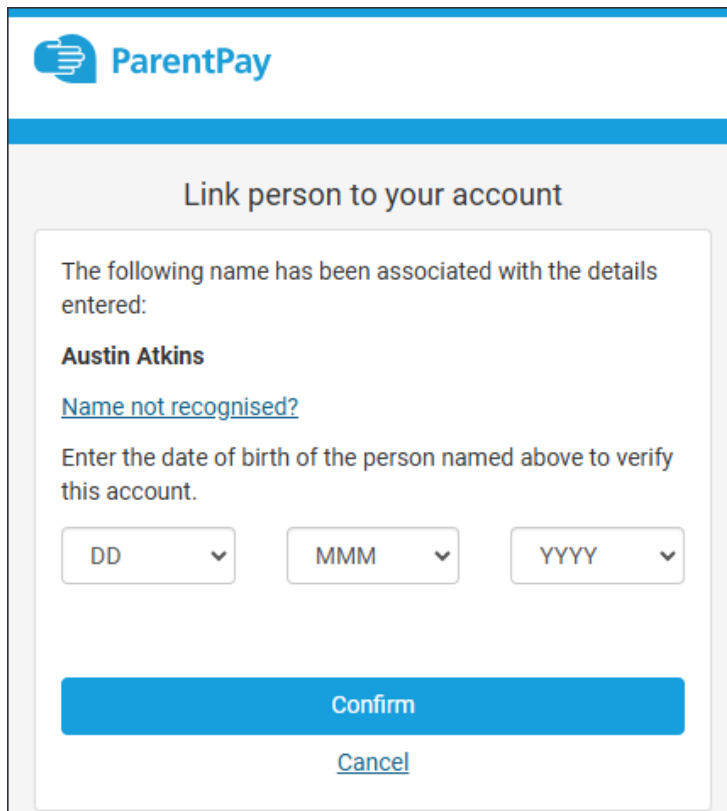
1. Navigate to www.parentpay.com
2. Select Menu, **Parent Login**, then **Parent Login**.



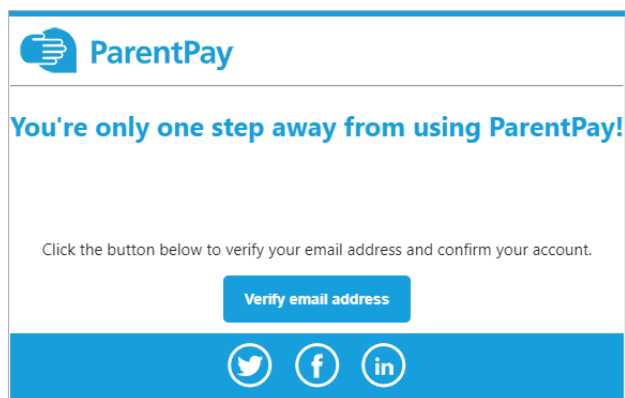
3. Enter the username and password shown on your account activation letter and select **Login**

A screenshot of the ParentPay login page. At the top is the ParentPay logo and a 'Help' link with a 'Cymraeg' language toggle. Below is a banner for 'The nimbl pocket money card' with a 'Sign up today' button and an image of a child. The main section is titled 'Login' and contains an important notice for existing users. Below the notice are input fields for 'Email/Username' (containing 'name@emailprovider.co.uk') and 'Password'. There is a 'Forgotten your password?' link, a yellow 'Login' button, and a 'Back' link. At the bottom is a 'Sign in with mygovscot myaccount' button and a link 'What is mygovscot myaccount?'.

4. Confirm the details are correct, then enter the date of birth for your child and click **Confirm**.

The image shows a screenshot of the ParentPay website. At the top is the ParentPay logo. Below it is a blue header bar. The main content area has a light gray background with the title "Link person to your account". Inside a white box, it says "The following name has been associated with the details entered:" followed by "Austin Atkins". Below that is a link "Name not recognised?". Then it says "Enter the date of birth of the person named above to verify this account." There are three dropdown menus for "DD", "MMM", and "YYYY". At the bottom of the white box are two buttons: a blue "Confirm" button and a blue "Cancel" link.

5. Follow the on-screen instructions to complete and successfully activate the account. Enter your name, email address, and create a password for your account (your email address will become your username).
6. Carefully read the ParentPay terms and conditions and check the box to accept them, then click **Activate account**.
7. A verification email will be sent to you.

The image shows a screenshot of the ParentPay website. At the top is the ParentPay logo. Below it is a blue header bar. The main content area has a light gray background with the text "You're only one step away from using ParentPay!". Below that is a smaller text "Click the button below to verify your email address and confirm your account." and a blue button labeled "Verify email address". At the bottom is a blue bar with three social media icons: Twitter, Facebook, and LinkedIn.

IMPORTANT You will need to click on the link within the email to complete the process and start using your account.

8. You have now successfully activated your ParentPay account. If you need to add more children, please see this [useful guide here](#).